# Approving Attendance – Supervisor <mark>(SF182)</mark>

### ArmyIgnitED – Civilian Education

Access ArmyIgnitED account to review the grade submitted for Civilian Training Request.

Supervisor will receive message that a new grade was submitted. To view the messages, click the envelope icon or click 'Messages.'



#### Click 'People I Supervise' > 'View Trainings'



Locate the Training Request > click drop-down arrow to view training details with grade.

ID #14416-ACADEMY COLLEGE Pending Training Officer Approval  CIVILIAN TRAINING				
EXCL 101 07/10/2023 - 07/12/2023	Level: Training Program Area	Credits: 3	Government Cost: \$80.00	Student Cost: \$0.00 🗸
PRINT PDF				
ID #14392-AMERICAN MILITARY UNIVERSITY (AMU) Supervisor Concurs / Training Officer Approved / ACCMA RM Approved • CIVILIAN TRAINING Cert	Dired			Ļ
ACCT302 06/23/2023 - 06/23/2023	Level: Training Program Area	Credits: 3	Government Cost: \$50.00	Student Cost: \$0.00 🗸
PRINT PDF ACTION REQUIRED				

#### Click 'Action Required.'

ACCT302 06/23/2023 - 06/23/2023		Level: Training Program Area	Credits: 3	Government Cost: \$50.00	Student Cost: \$0.00
Level:	Training Program Area	Government Cost:			\$50.00
Term:	06/23/2023-06/23/2023	Student Cost:			\$0.00
Credits:	3	Book Cost:			\$58.00
Grade:	A-	Total Cost:			\$183.00

Review information. Enter 'Remark' > click 'Approve Attendance.'

← View Civilian Training Request									
	Civilian Training Request			<u></u>		Attachments			
Civilian Training Request ID: #14392 Civilian Training Created On: 66/22/2023 Carver Reld Construction, Engineering and Infrastructure	Cruston Method Oovernment Internal	Evolution Research Program Mitchion		Vendor Information Institution Name AMERICAN MILITARY UNIVERSITY (AMU) Campus Name AMERICAN MILITARY UNIVERSITY- MAIN CA	MPUS	SweetLive 1 1111West Congress St City Charles Town	Severs Linx 2 Attr: Student Acc Zip 25414	Sunts Train	e singLocation
Student Information				Total Direct Cost: \$108.00 Total Indirect Cost: \$75.00					
Name Clayton Miller-Civ	Rank 04	Active Duty Status N/A		Tuition and Fees 550.00 Travel 550.00		Books and Materials Costs \$58.00 Per Diem \$25.00		Total Training Non-government \$0.00	
Course									
Course Tale Indexmediate/Accounting II Toxing Out Names Ball Society of Society Society Society Society Society Society Society Society Society Society Society Society Society	Course Number Code ACCT302 Training Non-Data Hours 5 Training Accreditation Indicator No	Banling Puryani Yuga Pangama Malado Banling Lang Kang Cale Lagat Ar	Training Od/23/ Training On the Continue	Start Date 2003 Challery Type Code Ad Service Agreement	Training End Date Od/23/2023 Training Designatio Undergraduate ( Training Source Typ Government Into	n True Credit Ernal	Training Type Code Training Program Area Training Credit 3 Student/Membership ID 3627		
Disapproval Reason									
APPROVE ATTENDANCE									

## Attendance is now approved.

Course					
Course Title Intermediate Accounting II	Course Number Code ACCT302	Training Purpose Type Program/Mission	Training Start Date 06/23/2023	Training End Date 06/23/2023	Training Type Code Training Program Area
Training Duty Hours 8	Training Non-Duty Hours 5	Training Sub Type Code Legal	Training Delivery Type Code On the Job	Training Designation Type Undergraduate Credit	Training Credit 3
Training Credit Type Code Semester Hours	Training Accreditation Indicator No	Grade A-	Continued Service Agreement	Training Source Type Code Government Internal	Student/Membership ID 3627
Skill Learning Object skills					
Disapproval Reason					
Successful completion					
Successful completion					